

# Special Council Meeting Minutes

## January 2<sup>nd</sup>, 2012

### **Swearing In of New Mayor and Council Members:**

Michele administered the Oath of Office to Linda Clark, Bill Zoller, and Paul Janson

**Call to Order-** 7:04 P.M.

**Roll Call:** Ben Prescott, Bill Zoller, Giles Seith, Paul Janson.

Motion to excuse Marty Hura due to illness by Ben Prescott, seconded by Paul Janson.

### **Pledge of Allegiance-**

**Others:** Mayor Linda Clark, Clerk-Treasurer Jenny August, Solicitor Michele Stuck.

**Citizens:** Norm Erickson, John Clark, Bill & Patsi Gast, Aaron Snopek, and Tim St. Hilaire from the Record Courier.

### **Appointment of Open Council Seat:**

Mayor Clark discussed the appointment of the open Council seat. There were two letters of interest submitted. Council has two options. First, they may appoint someone tonight, and if they were here we could have publicly interviewed them tonight. Otherwise, we can make a motion to table this and we can form an ad-hoc committee and conduct interviews with the two candidates. Giles asked if either candidate has made an attempt to contact Linda and talk about this, other than submitting a letter. Linda said no.

Motion to table appointing someone so we can form an ad-hoc committee by Ben Prescott, seconded by Bill Zoller.

Mayor Clark recommended that the ad hoc committee consists of herself, Michele, Ben and Paul. All agreed. Linda said she would coordinate interviews and contact everyone.

### **Nomination of Council President Pro Temp:**

Giles nominated Ben Prescott for the 2012 Council President. Paul seconded. Linda asked if there were any other nominations. There were not. Linda closed the nominations. All voted yes to elect Ben Prescott.

Linda said Ben as Council President will make recommendations for Service, Finance and Safety Committees, and she as Mayor will make recommendations for the remaining committees for Council to approve. Ben passed out a paper with his recommendations for each committee.

**Finance** will be himself, Paul Janson, Bill Zoller, and Jenny August.

**Service** will be Bill Zoller, Paul Janson, the unnamed Council member, and Anthony Fiorilli.

**Safety** will be Marty Hura, Giles Seith, and Council Member to be determined, and Hiram Representative, and Matt Roosa as the Mantua-Shalersville Fire District representative.

**Fire Board Representative** will be Marty Hura and per Ordinance Article 12- 1D himself as Council President.

Mayor Clark continued with other committees:

**Parks-** Marty Hura and Council person to be named were appointed by Ben. Don Buchert, Patsi Gast and Kristin Welker submitted letters of interest. She would like to appoint them with approval.

**Shade Tree-** Council Person to be announced. Don Buchert, and there are still three citizen seats available.

**Planning Commission**- No new seats available, currently herself. Ben Prescott, Wes Hawkins, Randy Weaver, Aaron Snopce, and John Vechery as Zoning Inspector.

**Cemetery Board**- Kim Block and Cookie Vanek are already on, and we will continue looking for one more person.

**Board of Zoning Appeals**. Linda called the current members and asked them to submit letters of interest if they want to be considered for renewal along with several others that have submitted letters of interest. Phil Sage has submitted a letter of resignation since he is out of the country.

Motion to accept Phil Sages letter of resignation by Ben Prescott, seconded by Giles Seith. All ayes on vote.

After reviewing the Board of Zoning Appeals current member terms and new member letters of interest, candidates Linda has chosen with Council approval are Don Schilling for 1 year, Dave Campbell is not due to be reappointed until 2013, and she would like to appoint Jon Harmon whose term would go through 2014, Ken Hetzell is currently on until 2015, and Charles Engelhart would be newly appointed to a term through 2016.

Ben continued with the remaining committees;

**Delegate to Portage County Regional Planning** will be Paul Janson and himself as alternate.

**CRA Housing Officer** is Ben Prescott

**Ex- Officio of all Committees** will be Ben Prescott

Motion to approve the committee list by Bill Zoller, seconded by Ben Prescott. All ayes on vote.

Paul Janson asked when the remaining seats must be filled. Linda said as soon as they can find people.

**Legislation:**

**ORDINANCE 2012-01** An ordinance authorizing the Village Administrator of the Village of Mantua to solicit bids for the sale of the 2001 Sterling L7501 truck, VIN #2FZAATBS51AB51705, with a minimum bid of \$24,000 and declaring an emergency. 1<sup>st</sup> Reading.

Motion to suspend the rules by Ben Prescott seconded by Giles Seith. All ayes on vote.

Michele said she would like to mention that in section 2 we should decide which newspaper we want to advertise in. Council wants to use Record Courier. Bill said in Section 3 number 2 it states that the minimum bid is not met the highest and best bid may be accepted. Bill asked by who. Michele said it is the Village Administrator. Paul asked when the deadline is. Linda said there really isn't one yet. Michele said it will be in the legal ad once determined. Michele said to Bill that Council can change section 2. Bill would like to make a motion for section 2 to say the highest and best bid may be accepted by the majority vote of Council. Seconded by Ben. To Paul, Michele said in section 4 it will be amended to say that Council may accept the highest and best bid.

Motion to accept changes by Ben, seconded by Paul. All ayes on vote.

Motion to approve as amended by Ben, seconded by Giles. All ayes on vote.

**Citizens:** No comments

Adjourned at 7:20 P.M. by Ben Prescott, seconded by Bill Zoller. All ayes on vote.